

NUTRITION SERVICES

Free and Reduced Price Meal Applications

- * Applications are processed and approved centrally at Nutrition Services. If possible, parents can be reminded that until they receive an approval letter they are responsible for meal charges for their students. In addition, until October, application may take up to 10 days to process due to high volumes of applications.
- * Students that were on Free or Reduced benefits the previous year have carry-over benefits for the first 30 days of the school year. If we do not receive a new application, their benefits will terminate and they will revert back to **Full Pay**.
- * The original application should be sent to Nutrition Services as soon as received for processing at the beginning of the year. Please do not fax until after October.
- * Applications are required by regulation to be provided to every household and must be given annually in student enrollment packets. New enrollee packets throughout the school year must also contain the application.
- * One application can be used for an entire family. Applications must have a Social Security Number indication, signature and income or food stamp case number to be processed.
- * Students coming from outside Alpine School District must complete an application for benefits. Benefits from another district do not transfer automatically.
- * New students are critical to enter into the AS400 as soon as possible. Students without ID numbers cannot be counted as a served meal and a meal benefit application cannot be processed.
- * Parents providing a Utah State Office of Education Direct Certification letter (contains a green watermark in the center) are processed for **Free** benefits immediately. A copy should be made and sent to Nutrition Services by District mail or fax for processing. **It is not necessary to forward these to the Kitchen Manager.**

Collection of Meal Payments

Students may pay for meals in the lunchroom or specially designated area before school. Payments can also be made on our secured online system at www.mealpayplus.com or by calling toll free 866-800-8538. As a reminder, web based payment may take up to 48 hours to post to the school account.

Meal Pricing

Reduced Price Meals	Lunch .40	Breakfast .30
Elementary	Lunch \$1.50	Breakfast .85
Deficit Meal	Lunch .75	Breakfast .40
Secondary	Lunch \$1.75	Breakfast \$1.00
Ala Carte Milk	\$.30	
Adult/Visitor	Lunch \$2.50	Breakfast \$1.50

Clear Creek

All meal pricing is the same as above with the addition of student dinner \$2.00 and adult dinner \$2.50.

ALPINE DISTRICT FOOD SERVICE MEAL POLICY

Secondary School Policy

No charging is allowed for Secondary (Junior, Middle and High School) students.

- ✓ Parents may access student meal balances by registering with **Mealpayplus.com**
- ✓ Parents may make online payments and set up reminder emails with **Mealpayplus.com**.
- ✓ Parents may contact the Kitchen manager to look up balances.
- ✓ Food Services will remind all students with a balance of \$5.00 or less they are in need of money.
- ✓ Food Services will notify a student the day prior they will not be able to receive a full meal the following day if a payment is not made.
- ✓ Food Services offers students the opportunity to earn their meal for one day by contacting their Kitchen Manager.
- ✓ Food Services offers Secondary students ala carte items that may be purchased for less than the cost of a full meal.

Elementary School Policy

Elementary students may charge up to \$6.00 to their meal account and receive a full meal.

Elementary students with charges over \$6.00 will be offered a deficit Breakfast for a charge of 35 cents and a deficit Lunch for 75 cents.

Deficit Breakfast - White Milk and Graham Crackers	.35
Deficit Lunch - White Milk and Cheese Sandwich	.75

Elementary students with charges over \$9.00 will not be served and a parent will be contacted prior to meal service.

- ✓ Food Services will make every effort to notify parents when their student is out of money
- ✓ Food Services will notify the student the day prior they will be receiving a deficit meal the next day if a lunch payment is not received.
- ✓ Food Services will stamp a student's hand when they are out of money.
- ✓ Food Services will initiate automated phone calls every Tuesday to notify parents of negative meal balances.
- ✓ Food Services will send home weekly deficit letters to parents.
- ✓ Food Services will work with teachers to collect payments or determine if a lunch from home has been sent.
- ✓ Food Services will make available Free and Reduced Meal Benefit Applications to parents.